wedset

CHECKLIST

Before the plan goes to vendors

Six decisions you make once and not anew for every email.

- [ ] Name the point of contact for the wedding day and note their mobile number
- [ ] Clarify with the point of contact what they may decide alone
- [ ] Decide per vendor which parts of the plan they see
- [ ] Decide whether the seating chart goes out with full names
- [ ] Add a note for each location on entrance, parking and rain plan
- [ ] Give photo groups to the photographer and the maid of honor and best man